Town of Canaan
Wireless Telecommunication Application
Application Checklist

Indicate Which Type of Application

_______ Code Enforcement Officer Review
Submit items 1 through 8.

_______ Planning Board Review
Submit items 1 through 18

The Application Checklist must accompany the Application. Each item on the Checklist must be marked as follows:
S = Item Submitted
W = Item not Submitted Due to Waiver Request

1___ A receipt from the Town Clerk showing that the application fee has been paid.

2___ Application forms and all required attachments and maps.

3___ Submission Waiver Request Form (if applicable)

4___ Documentation of the applicant's right, title, or interest in the property where the facility is to be sited, including the name and address of the property owner and applicant.

5___ A copy of the FCC license for the facility or a signed statement from the owner or operator of the facility attesting that the facility complies with current FCC regulations.

6___ Identification of districts, sites, buildings, structures or objects, significant in American history, architecture, archeology, engineering or culture, that are listed, or eligible for listing in the National Register of Historic Places.

7___ Location map and elevation drawings of the proposed facility and any other proposed structures, showing color, and identifying structural materials.

8___ For the proposed expansion of a facility, signed statement that commits the owner of the facility, and successors in interest to:

    a. Respond in timely manner to a request for information from a potential colocation applicant, in exchange for a reasonable fee not in excess of the actual cost of preparing a response.
A site plan that includes the following:
(a) Prepared and certified by a professional engineer registered in Maine indicating the location, type, and height of the proposed facility, antennas, and other structures, showing the height above grade.
(b) A boundary survey for the proposed project performed by a land surveyor licensed by the State of Maine.
(c) A landscaping plan indicating the proposed placement of the facility on the site, location of existing structures, trees, and other significant site features; the type, location of plants proposed to screen the facility; the method of fencing, the color of the screen, and the proposed lighting method.

A site plan that includes the following:
(a) Prepared and certified by a professional engineer registered in Maine indicating the location, type, and height of the proposed facility, antennas, and other structures, showing the height above grade.
(b) A boundary survey for the proposed project performed by a land surveyor licensed by the State of Maine.
(c) A landscaping plan indicating the proposed placement of the facility on the site, location of existing structures, trees, and other significant site features; the type, location of plants proposed to screen the facility; the method of fencing, the color of the screen, and the proposed lighting method.

A seismic assessment consisting of the following:
(a) Elevation drawings of the proposed facility, any other proposed structures, and the method of screening the color of the facility and the method of screening.
(b) Certification by the applicant that the proposed facility complies with all applicable American National Standards Institute (ANSI) technical and structural codes.
(c) A boundary survey for the proposed project performed by a land surveyor licensed by the State of Maine.

A site plan that includes the following:
(a) Prepared and certified by a professional engineer registered in Maine indicating the location, type, and height of the proposed facility, antennas, and other structures, showing the height above grade.
(b) A boundary survey for the proposed project performed by a land surveyor licensed by the State of Maine.
(c) A landscaping plan indicating the proposed placement of the facility on the site, location of existing structures, trees, and other significant site features; the type, location of plants proposed to screen the facility; the method of fencing, the color of the screen, and the proposed lighting method.
13. A narrative discussing the extent to which the proposed facility would be visible from or within a Town designated scenic resource; the tree line elevation of vegetation within 1000 feet of the facility; and the distance to the proposed facility from Town designated scenic viewpoints.

14. A written description of how the proposed facility fits into the applicant’s telecommunications network. The submission requirement does not require disclosure of confidential business information.

15. Evidence demonstrating that no existing building, site or structure can accommodate the applicant’s proposed facility, the evidence for which may consist of the following:
   a. Evidence that no existing facility is located within the targeted market coverage area as required to meet the applicant’s engineering requirements;
   b. Evidence that existing facilities do not have sufficient height or cannot increase in height to meet the applicant’s engineering requirements;
   c. Evidence that existing facilities do not have the sufficient structural strength to support the applicant’s proposed antenna and related equipment;
   d. Evidence that fees costs or contractual agreements required by the owner in order to share or adapt an existing facility are unreasonable;
   e. Evidence that the applicant has made diligent good faith effort to negotiate colocation on an existing facility, building, or structure and has been denied access.

16. A form of surety that has been deemed acceptable by the Selectmen of the Town of Canaan. The surety is to pay for the cost of removing the facility if it is abandoned. (The applicant may finalize the surety agreement with the Town of Canaan after receiving Planning Board conditional approval pending the final surety agreement from the Board of Selectmen)

17. Evidence that the applicant has met all public hearing requirements.

18. Any other data necessary in order to meet the requirements of the Ordinance. List any other item below: