

# Town of Canaan

## Wireless Telecommunication Application

### Application Checklist

Indicate Which Type of Application

\_\_\_\_\_ Code Enforcement Officer Review  
Submit items 1 through 8.

\_\_\_\_\_ Planning Board Review  
Submit items 1 through 18

The Application Checklist must accompany the Application. Each item on the Checklist must be marked as follows:

**S = Item Submitted**

**W = Item not Submitted Due to Waiver Request**

- 1\_\_\_ A receipt from the Town Clerk showing that the application fee has been paid.
- 2\_\_\_ Application forms and all required attachments and maps.
- 3\_\_\_ Submission Waiver Request Form ( if applicable)
- 4\_\_\_ Documentation of the applicant's right, title, or interest in the property where the facility is to be sited, including the name and address of the property owner and applicant.
- 5\_\_\_ A copy of the FCC license for the facility or a signed statement from the owner or operator of the facility attesting that the facility complies with current FCC regulations.
- 6\_\_\_ Identification of districts , sites, buildings, structures or objects, significant in American history, architecture, archeology, engineering or culture, that are listed, or eligible for listing in the National Register of Historic Places.
- 7\_\_\_ Location map and elevation drawings of the proposed facility and any other proposed structures, showing color, and identifying structural materials.
- 8\_\_\_ For the proposed expansion of a facility, signed statement that commits the owner of the facility, and successors in interest to:
  - a Respond in timely manner to a request for information from a potential colocation applicant, in exchange for a reasonable fee not in excess of the actual cost of preparing a response.

- b Negotiate in good faith for shared use by the third parties
- c Allow shared use if an applicant agrees in writing to pay reasonable charges for colocation.
- d Require no more than a reasonable charge for shared use based on community rates and generally accepted accounting principles. This may include but is not limited to a pro rata share of the cost of developing and maintaining the facility.

9\_\_\_ A total of 9 copies of the application shall be submitted.

10\_\_\_ A USGS 7.5 minute topographic map showing the location of all structures and wireless telecommunication facilities above 150 feet in height above ground level , except antennas located on roof tops, within a 5 mile radius of the proposed facility, unless this information has been previously made available to the municipality. This information may be met by submitting current information ( within 30 days of the date of the application id filed) from the FCC Tower Registration Database.

11\_\_\_ A site plan that includes the following:

- a Prepared and certified by a professional engineer registered in Maine indicating the location, type, and height of the proposed facility, antenna capacity, on-site and abutting off-site land uses, means of access, setbacks from property lines and all applicable American National Standards Institute (ANSI) technical and structural codes.
- b Certification by the applicant that the proposed facility complies with all FCC standards for radio emissions.
- c A boundary survey for the proposed project performed by a land surveyor licensed by the State of Maine.

12\_\_\_ A scenic assessment, consisting of the following:

- a Elevation drawings of the proposed facility, and any other proposed structures, showing the height above grade.
- b A landscaping plan indicating the proposed placement of the facility on the site; location of existing structures, trees, and other significant site features; the type and location of plants proposed to screen the facility; the method of fencing, the color of the structure, and the proposed lighting method.
- c Photo simulations of the proposed facility taken from perspectives determined by the Planning Board during the pre-application meeting. Each photo must be labeled with the line of sight, elevation, and with the date taken imprinted on the photograph. the photos must show the color of the facility and the method of screening.

- 13\_\_ A narrative discussing the extent to which the proposed facility would be visible from or within a Town designated scenic resource.; the tree line elevation of vegetation within 1000 feet of the facility; and the distance to the proposed facility from Town designated scenic viewpoints.
- 14\_\_ A written description of how the proposed facility fits into the applicant's telecommunications network. The submission requirement does not require disclosure of confidential business information.
- 15\_\_ Evidence demonstrating that no existing building, site or structure can accommodate the applicant's proposed facility, the evidence for which may consist of the following:
- a Evidence that no existing facility is located within the targeted market coverage area as required to meet the applicant's engineering requirements;
  - b Evidence that existing facilities do not have sufficient height or cannot increase in height to meet the applicant's engineering requirements;
  - c Evidence that existing facilities do not have the sufficient structural strength to support the applicant's proposed antenna and related equipment.
  - d Evidence that fees costs or contractual agreements required by the owner in order to share or adapt an existing facility are unreasonable.
  - e Evidence that the applicant has made diligent good faith effort to negotiate colocation on an existing facility, building, or structure and has been denied access.
- 16\_\_ A form of surety that has been deemed acceptable by the Selectmen of the Town of Canaan. The surety is to pay for the cost of removing the facility if it is abandoned.( The applicant may finalize the surety agreement with the Town of Canaan after receiving Planning Board conditional approval pending the final surety agreement from the Board of Selectmen)
- 17\_\_ Evidence that the applicant has met all public hearing requirements.
- 18\_\_ Any other data necessary in order to meet the requirements of the Ordinance. List any other item below: