

# Town of Canaan Board of Selectmen

## Meeting Minutes

December 3, 2018

Present: Jeffrey Clarke, Garrett Buzzell, Daniel Harriman

Next meeting: **12/12/18, 6:00pm, Canaan Fire Station**

**Chairman Garrett Buzzell called the meeting order at 6:00pm. Jeff Clarke 2<sup>nd</sup>**

### **1. Minutes**

Chairman Buzzell motions to accept the minutes without reading aloud. Jeff Clarke 2<sup>nd</sup>

### **2. Code Enforcement**

Jeff Clarke motions to allow Randy to wait an additional 30 days before contacting the town attorney regarding a junkyard violation. Chairman Buzzell 2<sup>nd</sup>

### **3. Clerk**

Chairman Buzzell motions to appoint Denise Stetkis as Registrar of Voters. Jeff Clarke 2<sup>nd</sup>

Dan Harriman motions to outsource the printing of the town report. Jeff Clarke 2<sup>nd</sup>

### **4. New Business**

Chairman Buzzell motions to hold the annual town meeting on March 23, 2019. Jeff Clarke 2<sup>nd</sup>

### **5. Old Business**

Tax Assessor – Garnett Robinson from Maine Assessment & Appraisal came to speak to the selectmen about the vacant tax assessor position.

### **6. Sports Program**

Chairman Buzzell motions to enter into executive session at 6:34pm under 1 MSRA § 405 (6)(A) for personnel matters. Jeff Clarke 2<sup>nd</sup>

Chairman Buzzell motions to come out of executive session at 6:40pm. Dan Harriman 2<sup>nd</sup>

### **7. Tax Collector & Treasurer**

Chairman Buzzell motions to sign the journal entries. Dan Harriman 2<sup>nd</sup>

Chairman Buzzell motions to sign the bi-weekly financial report. Dan Harriman 2<sup>nd</sup>

Chairman Buzzell motions to sign the November monthly report. Dan Harriman 2<sup>nd</sup>

Chairman Buzzell motions to sign the sub-accounting allocation form. Dan Harriman 2<sup>nd</sup>

**8. Warrant #44**

Chairman Buzzell motions to accept Warrant #44 in the amount of \$393593.93. Dan Harriman 2<sup>nd</sup>

**Chairman Buzzell motions to adjourn the meeting at 7:37pm. Jeff Clarke 2<sup>nd</sup>**

Respectfully submitted,

Danielle McCormick

Selectmen Secretary