

# Canaan Select Board

## Meeting Minutes

April 5, 2023 Canaan Town Office

Present: Dan Harriman, Kathy Perelka, Megan Smith

Next meeting: April 19, 2023, 6:00pm, Canaan Town Office

**Chairman Harriman called the meeting to order at 6:02pm.**

### 1. Minutes

Chairman Harriman motioned to accept the minutes without reading aloud, Megan Smith 2<sup>nd</sup>

### 2. New Business

Danielle McCormick stated that since secondary roads are now open to ATVs, signs needed to be put up according to the statute. Chairman Harriman said the ATV club is already putting them up.

Danielle McCormick explained the two options we have for the TRIO software upgrade and that there would need to be a staff training. Kathy Perelka motioned to close the office on Monday, April 10 from 2pm-4pm for staff training, Chairman Harriman 2<sup>nd</sup>. Kathy Perelka asked if more research could be done on the TRIO options and Danielle said the staff training would have to take place after the decision was made.

### 3. Road Commissioner

Chairman Harriman motioned to go into executive session at 6:12pm to review a background check under 1 MRSA 405(6)(A), Megan Smith 2<sup>nd</sup>

Chairman Harriman motioned to come out of executive session at 6:18pm, Megan Smith 2<sup>nd</sup>

### 4. Clerk

Chairman Harriman motioned to sign the March Clerk Report, Kathy Perelka 2<sup>nd</sup>

### 5. Tax Collector/Treasurer

Chairman Harriman motioned to sign the three Weekly Financial Reports, Kathy Perelka 2<sup>nd</sup>

Chairman Harriman motioned to sign the March Financial Report, Megan Smith 2<sup>nd</sup>, Kathy Perelka 3<sup>rd</sup>

Chairman Harriman motioned to approve Warrant #10A in the amount of \$7,144.07, Kathy Perelka 2<sup>nd</sup>

**6. Library**

Chairman Harriman motioned to donate the Sports Program storage shed to the Canaan Public Library, Kathy Perelka 2<sup>nd</sup>

**7. Planning Board**

Chairman Harriman motioned to appoint Jeffrey Peterson as Alternate Planning Board Member, Megan Smith 2<sup>nd</sup>

**Chairman Harriman motioned to adjourn at 6:32pm, Megan Smith 2<sup>nd</sup>**