

# Canaan Board of Selectmen

## Meeting Minutes

October 21, 2019

Present: Garrett Buzzell, Jeffrey Clarke, Daniel Harriman

Next meeting: November 4, 2019, 6:00pm, Canaan Town Office

**Chairman Jeffrey Clarke called the meeting to order at 6:00pm**

### 1. Minutes

Chairman Clarke motioned to accept the minutes as written without reading aloud, seconded by Dan Harriman.

### 2. Clerk

Chairman Clarke motioned to appoint Lisa Ames as election clerk, seconded by Garrett Buzzell.

### 3. New Business

Chairman Clarke motioned sign the CMP Location Permit, seconded by Dan Harriman.

### 4. Tax Collector/Treasurer

Chairman Clarke motioned to sign the three Sub-Accounting forms, seconded by Dan Harriman.

Chairman Clarke motioned to sign the two Weekly Financial Reports, seconded by Garrett Buzzell.

Chairman Clarke motioned to sign the Affidavit to Correct Local Government Records, seconded by Dan Harriman.

Chairman Clarke motioned to sign the bank reconciliations, seconded by Garrett Buzzell.

Chairman Clarke motioned to sign the Journal Entries, seconded by Dan Harriman.

### 5. Warrant #38

Chairman Clarke motioned to approve Warrant #38 in the amount of \$509,048.34, seconded by Garrett Buzzell.

**Chairman Clarke motioned to adjourn at 6:23pm, seconded by Dan Harriman.**

Respectfully submitted,

Danielle McCormick, Selectmen Secretary